

# HANOVER CREW FOUNDATION

## SCHOLARSHIP CRITERIA AND APPLICATION



January 2023

Applications are now being accepted for financial assistance for spouse and legal dependents seeking scholarship(s) from the Hanover CREW Foundation.

1. Applications and supporting materials must be received by the foundation president or post marked no later than May 1, 2023.
2. All applications and supporting materials will become the property of the Hanover CREW Foundation. Applications postmarked after May 1, 2023 deadline will not be considered.

### **APPLICATION PROCESS**

Applications and supporting materials shall include:

- ✓ A completed Hanover CREW Foundation Scholarship application form, to include affidavit of association with one of the Hanover affiliate Emergency Response entities (Fire/EMS, Hanover Sheriff's Office, Ashland Police Department, and/or Hanover Communications).
- ✓ An official copy of the school transcript and grade report from the school currently attending or most recently attended. The official school transcript should list all grade points earned and academic course work completed to date.
- ✓ A brief statement (minimum 200 words & maximum 600 words) prepared by the applicant which indicates their reasons for wanting to continue their education, future career goals, and how it will support the Emergency Response Community.
- ✓ Two (2) letters of recommendation:
  - a. Letters of recommendation should be from a teacher, school administrator, counselor, work supervisor (volunteer or paid work), community service work supervisor, or military supervisor who can address the qualifications and academic aptitude of the scholarship applicant.
  - b. The required letters of recommendation may not be from the immediate family members, close family friends, blood relatives, or relationships by marriage.
- ✓ A statement of community involvement and extracurricular activities in school and outside of school.
- ✓ All applicants submitting a scholarship application and supporting materials are required to satisfy all application process requirements.

## **ELIGIBILITY CRITERIA**

- Applicants must be a citizen or Resident Alien of the United States of America.
- Must be either entering college on a full-time basis or currently attending college on a full-time basis at a college or university in the United States of America.
- A minimum satisfactory academic performance of a C+ grade (2.5 on a 4.0 scale) is required for all scholarship recipients.
- The applicant's statement indicating their reasons for wanting to continue their education will be considered to help identify the applicant's needs as well as the applicant's educational and career goals. Field of study must be related to the emergency response community and its mission.\*\*
  - \*\*The emergency response community is multi-faceted. There are numerous fields of study that can relate to and/or reinforce the emergency response community and its mission. Some fields of study are Fire Science, Emergency Medical Services/Paramedic, Criminal Justice, Communications, Nursing, GIS, Emergency Management, Human Resources, Mechanics, Architecture, Engineering and many more. Explain how your field of study relates to the emergency response community in your 200-600 word statement.
- The accompanying letters of recommendation shall be written by someone who can attest to the applicant's ability to succeed at his/her chosen school.
- A maximum of two (2) \$1,000 scholarships will be awarded per year. Each applicant may only be awarded one scholarship per year.
- Finalists for the scholarship may be required to attend an interview with the scholarship committee prior to final selection of scholarship recipients.

## **DISBURSEMENT**

- Scholarship recipients will be notified in writing from the Secretary of the Hanover CREW Foundation.
- The scholarship award(s)\* will be presented at the recipients' high school awards assembly, or other location as best suited for the recipient and Hanover CREW Foundation .
- Scholarships will be awarded for: Any public or private accredited college or university; any public or private accredited Vocational-Technical College or Training Institution as recognized by the US Department of Education.
- The award money shall be drawn upon for: Fees or charges required for tuition; fees or charges for room and board while attending school; expenses for textbooks, course work, lab fees and other materials as required by a course instructor.

- Scholarship awards are not transferable to another individual or institution and are forfeited by the recipient upon withdrawal from the institution where the scholarship award was disbursed by the Hanover CREW Foundation or upon failure to meet the institutions appropriate standards of academic achievement, conduct or character.
- In the case of board certified medical physician's diagnosis of a chronic or acute illness or traumatic injury which intervenes in the ability or eligibility of a scholarship recipient to enter or continue academic studies at the university, college or institute of higher learning, the payment of scholarship monies may be suspended for a period of twelve (12) months.
- In the event a scholarship recipient's educational endeavors are interrupted during the period of scholarship award year as a result of being called to active duty under Title 10 of the United States Code or National Guard Duty in State status, the scholarship award money shall be held by the Treasurer of the Hanover CREW Foundation for a period of not more than twenty-four (24) months, unless the time for active duty is extended by the military authority.
- Any scholarship award recipient's leaving the US Armed Services or National Guard duty must reapply for reinstatement of the scholarship monies or the remaining portion of scholarship monies within ninety (90) days after severance from duty.

\*The disbursement of funds will be made direct to the institution and require receipts or other verifiable documents showing money spent for any of the qualifying expenses.

The reimbursement for the expenses can be made at any time during the year.



## 2023 Application for Scholarship

### Applicant Information

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail \_\_\_\_\_

### Affiliation and Sponsor Information:

Hanover County Emergency Response Affiliation: \_\_\_\_\_

Name of Sponsor: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Sponsors Contact information: Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Sponsors E-mail: \_\_\_\_\_

### Education Level:

High School: \_\_\_\_\_ Years Attended: \_\_\_\_\_ Graduated: \_\_\_\_\_

Vocational School: \_\_\_\_\_ Years Attended: \_\_\_\_\_

College/University: \_\_\_\_\_ Years Attended: \_\_\_\_\_ Graduated: \_\_\_\_\_

### Attestation of Application:

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please have scholarship applications and required supporting documents postmarked no later than May 1, 2023:**

Hanover Crew Foundation  
Attn: Scholarship Committee  
PO Box 2553  
Mechanicsville, VA 23116

#### CHECK LIST

Date Received/Postmarked: \_\_\_\_\_.

Application Form \_\_\_\_\_.

School Transcript \_\_\_\_\_.

200-600 Word Statement \_\_\_\_\_.

Two (2) Sealed Letters of Recommendation \_\_\_\_\_.

Extracurricular activities \_\_\_\_\_.